Checklist for required attachments for submitting application for IoT LPWAN License in Pakistan

Note: Applicants shall submit a complete application package with each section segregated and clearly marked. Incomplete application shall be returned un-Actioned

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No. | Documents | | Status of Compliance to be filled by applicant  *(Complied/ Not Complied)* | Initial Check of Submission of Complete Application  *(For Official Use)* |
| 1 | Application on the letter head of applicant company.  (Attached as per Annexure-A) |  | |  |
| 2 | **Applicable Fees**  (Attached as per **Annexure-B**) |  | |  |
| 3 | Authorization Letter in favor of authorized person for correspondence with PTA.  (Attached as per Annexure-C) |  | |  |
| 4 | **Complete scanned copy of application** to be send to [IOTLPWAN@pta.gov.pk](mailto:IOTLPWAN@pta.gov.pk) |  | |  |
| 5 | A brief explanation of the IOT Application along with the network Topology including the end-devices, Gateways and central network server has been attached |  | |  |
| 6 | Since the security is critical in IoT based applications, the Applicant is required to attach brief on end-to-end security between various components of network (end devices, Gateways, data Platform and Application) |  | |  |
| 7 | SECP`s Certificate of Incorporation duly Certified True Copy (CTC) by SECP. CTC should not be older than three (03) months from the date of receipt of application at PTA. |  | |  |
| 8 | **Memorandum and Articles of Association**, duly certified true copy by SECP. CTC should not be older than three (03) months from the date of receipt of application at PTA. |  | |  |
| 9 | Readable **duly notarized scanned copy of CNIC of CEO or Authorized person**  (Both sides of CNIC to be scanned on one A4 size page and attached) |  | |  |
| 10 | Undertaking  (Attached as per Annexure-D) |  | |  |
| 11 | Applicants are required to Filled **Application form** for license of LPWAN based IOT service.  Available at link https://www.pta.gov.pk/en/industry-support/home/iot-lpwan-license-090522 |  | |  |

**Annexure – A**

[On the Letter Head of Applicant Company]

**To:**

**Director RBS,**

**Pakistan Telecommunication Authority HQs,**

**F-5/1, Islamabad**

**Subject: Application for provision of IoT LPWAN Service**

<Applicant Name> intends to apply for IoT LPWAN License for provision of <Type of Services> on <Commercial/ Not-For-Profit> Basis in <Region i.e. Nationwide/ Provincial). In this regard, all the required documents are enclosed and flagged as per Checklist for IoT LPWAN License.

It is requested that the subject application may be processed and IoT LPWAN License may be granted, please.

Signature

Name

Designation

Complete Name of Company

Postal Address

Registered Office Address Seal of the Company

Mobile Number

Email ID

Date

**Annexure-B**

**Applicable Fee**

|  |  |  |
| --- | --- | --- |
| **S.No.** | **Type** | **Application Processing Fee (Non-Refundable)** |
| 1. | LPWAN IoT License processing fees | Rs. 1000/- |

Note:

1. *Application Processing Fee shall be submitted with application.*
2. *Initial License Fee shall be submitted after approval of grant of License.*
3. Pay Order or Demand Draft in the name of “Pakistan Telecommunication Authority” shall be submitted.
4. After application is approved, applicant will be required to submit fees **as given below.**

**INITIAL LICENSE FEE**

1. The applicant shall pay initial License fee of 100,000/- PKR to the Authority.
2. The first time payment to the PTA shall include the above mentioned initial License fee and the 5000/- PKR per Gateway planned to be installed initially by the applicant.

**ANNUAL FEES**

1. The Licensee shall pay annual fee of 5,000/- PKR, per Gateway registered with the Authority.

**Annexure – C**

**AUTHORIZATION LETTER**

The (Applicant company Name) hereby authorizes Mr./ Ms. <Name of Person>, <Designation> CNIC No. <CNIC Number of Person> for correspondence with PTA and signatures on documents including LPWAN License granted by PTA.

|  |  |  |
| --- | --- | --- |
| (Authorized person Name)  Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | (Director/CEO Name)  Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Annexure – D**

An undertaking shall be on **judicial stamp paper of PKR 100/- duly Notarized**, mentioning details (Name of Authorized representative, Designation and seal of Company)

**UNDERTAKING**

1. The [company] hereby undertakes to comply with Internet of Things (IoT) LPWAN Framework and the instructions mentioned in the Applications Form and the License to be issued by Pakistan Telecommunication Authority.
2. It is an offence to knowingly make a false statement in support of this application and may lead to the License being refused or revoked under the Telecom Act.
3. That the [….. applicant name …..] or its Directors/ members/BoDs have never been declared insolvent by a court of law.
4. That the Directors/ members /BoDs of the company have never been convicted by a court of law for major offences or unethical/immoral turpitude (other than minor offences).
5. That neither the applicant company nor its group/consortium members / directors are defaulter(s) with reference to other PTA licenses/transactions.
6. That the applicant or any shareholder/director/member/trustee/BoD is not in default of any payment due to the PTA.
7. The Company shall not use any secrecy device on the entire network.
8. The Company shall provide report to PTA about all expansions of network in terms of Gateways installed/added and also undertake to provide any other information as required by PTA from time to time.
9. The Company I represent has paid correct initial License fee and will remain responsible for making correct annual fee payments to PTA @ PKR 5000/Gateway in case the License is granted by PTA. In case of addition in the Gateways installed initially, the company is under obligation to seek PTA approval before installation of new Gateways.

Signature ……………………………

Name of Authorized representative

CNIC #

Designation

Date

Company Seal

Oath Commissioner

Signed

Official Stamp Date